

Emerson College Annual Report
Campus Security Policies and Crime Statistics
Boston, Massachusetts



September, 2009

INTRODUCTION

The Department of Public Safety is the Emerson College resource which has been entrusted by the college administration to provide direct law enforcement protection and emergency services to the entire college community on a 24-hours-a-day, 7-days-a-week basis. In addition to its own resources, the department has the ability to call upon the services of the Massachusetts State Police, the Boston Police and the Boston Park Rangers who regularly patrol the streets and roadways adjacent to the college facilities.

The Administration of Emerson College has designated the following listed organization and officials as Campus Security Authorities to whom students and employees should report criminal offenses:

- The Department of Public Safety
- The Academic Vice President
- The Dean of Students
- The Associate Dean of Students
- The Associate Dean of Housing and Residence Life
- The Director of Athletics
- The Director of Human Resources

The above listed officials are encouraged to have any person making a report of a crime or other matter immediately report the incident to the Campus Police. However, these same individuals are aware that the victim has the right to confidentiality and therefore these officials are only required to report the incident for statistical purposes, if the victim so requests. Confidential reports are recorded as a statistic in the proper category of incident and logged into the daily log upon proper notification to the Campus Police.

These same standards apply to Pastoral and Professional counselors, if they deem it appropriate. A form is provided for confidential notification for statistical purposes.

To encourage the timely reporting of criminal actions or other emergencies occurring on campus in order that a rapid response and investigation may ensue, telephone numbers for reporting crimes and other emergency situations are made available to all members of the campus community through orientations, posting, and publications in the Student Handbook, Housing and Residence Life Handbook and campus telephone directory. Additionally, the residence directors and assistants are trained to react to emergency situations and offer advice and assistance whenever required, especially in matters of reporting crimes and suspicious activity.

TIMELY WARNINGS

The Director of Public Safety or the Deputy Director of Public Safety, in his absence, has the responsibility of providing timely notice to the campus community regarding the occurrence of crimes and other activities pertaining to the well-being of the community. Crime alerts are issued on a case-by-case basis about certain Clery Act crimes that occur on or very near the campus. Crime alerts may also be posted for certain Clery Act crimes that occur off campus when the offense is considered to represent a serious or continuing threat to the students and employees of Emerson College. Notification will be made immediately to the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus, unless issuing a notification will compromise efforts to contain the emergency.

Emerson utilizes a state-of-the-art Emergency Notification System (ENS) called CONNECT-Ed to communicate with students, faculty and staff in the event that an emergency occurs on the Boston campus. It is a robust system that simultaneously transmits messages and SMS (text messaging). The College strongly encourages all students, faculty and staff to provide up-to-date contact information.

Notice is provided:

- * By posting in pre-designated areas in all residence halls and dining facilities.
- * By distribution to all academic and administrative offices.
- * By publication in the campus newspaper.

If necessary, an immediate alert can be broadcast over the campus radio stations WERS-FM and WECB AM/FM plus the college television channel.

LAW ENFORCEMENT

The enforcement of all laws and regulations pertaining to the safety, security and good order of the Emerson College community is the responsibility of the Department of Public Safety. In addition to its law enforcement mandate, the Department provides emergency medical service, fire safety protection, an on campus escort service, and a myriad of other services, many of which are commonly recognized by modern law enforcement professionals as “community policing” practices. All these tasks that are performed by the men and women of the Department provide for a safe and secure living, learning and working environment for all who come to Emerson College.

The Director of Public Safety is responsible for the leadership, management, planning, organization and administration of all the activities of the Emerson College Department of Public Safety. In addition to being the coordinator with the college community on all safety and security matters, the Director acts as liaison for the College with local, state and federal law enforcement and safety agencies.

Public Safety Officers who are assigned to the Police Services section and who patrol the campus are Special State Police Officers of the Commonwealth of Massachusetts and have the same powers to make arrests “in and upon lands or structures, owned, used or occupied by such college as regular police officers”. (Chapter 22C, Section 63, Massachusetts General Laws).

They are required to satisfy the standards of appointment relative to education and training as established by the Massachusetts State Police and to undergo annual in-service training and, as needed, specialty training under the auspices of the Massachusetts Police Training Committee.

Interaction and cooperation between the Emerson College Department of Public Safety, the Massachusetts State Police, Boston Police and other enforcement and security agencies in the campus vicinity are excellent. Additionally, the Department is recognized by the Commonwealth of Massachusetts as a Criminal Justice Agency; thus information of individuals pertaining to crimes or criminality that normally is protected from release is freely shared with the Department.

CAMPUS FACILITIES - SECURITY AND ACCESS

All Campus facilities are alarmed to detect smoke, heat and intrusion. In some instances, due to the nature of the function being performed, panic alarm stations have been installed. There are 46 such panic stations throughout the campus. These panic alarms are scheduled to be tested weekly by public safety officers on a schedule which is rotated through the three shifts to insure all officers are familiar with the exact locations of the various stations, in addition to the fundamental reason of testing the alarms to determine their integrity.

All alarms register at the Public Safety Operations Center and generate an immediate response by public safety officers in addition to whatever response is required from the City of Boston.

During the periods: Monday – Thursday, 6:30 pm – 7:45 am; Friday, 6:30 pm – Monday, 7:45 am; and holidays, a current Emerson College ID or Access Card is required for entry into facilities of the College which are either academic or administrative in nature. Persons without a current Emerson College ID or Access card will not be admitted with the exception of the following:

Faculty and Students from other academic institutions authorized to use the Emerson College Library, who will be required to show their current Photo ID from their school and sign in.

Students from other academic institutions who are cross registered for classes at Emerson College, who will be required to show their current photo ID from their school and sign in. If the individual's school ID is not a photo ID a supplemental, current, government issued photo ID, such as a drivers license, must be shown along with the school ID.

Guests must be "signed in" by the Emerson College individual faculty, staff or student who will be their "host" while they are visiting.

Policies and procedures for admission into these academic or administrative facilities are promulgated by the Property Management Department and enforced by the Department of Public Safety, which supervises the security guards at each of these locations. All academic or administrative facilities are equipped with electronic card readers attached to an on-line server for up to the second validation on access privileges.

The College reserves the right to make changes to these policies and procedures without notice, especially in the event of emergencies or other unusual situations.

Residential areas may be entered only in accordance with policy and procedures promulgated by the Office of Housing and Residence Life and published in the "Student Handbook." Desk Receptionists are responsible for monitoring and enforcing residence hall security. They screen and log in visitors and collect and distribute ID cards of guests signing in and out to the residence.

Desk Receptionists working from 7:00 am – 11:00 pm are selected and supervised by the Residence Directors. Desk Receptionists working from 11:00 pm – 7:00 am are security guards contracted and supervised by the Public Safety Department.

A valid Emerson College photo ID card with Residence Hall privileges is required for admission to all Residence Halls. All residence halls are equipped with electronic card readers attached to an on line server for up to the second validation of access privileges.

All entrances and exits at the residence hall facilities, with the exception of the main entrance, are always kept locked and alarmed. (Egress is guaranteed by panic hardware in the event of an emergency).

The faculty and staff of the college are bound by the established rules for entry into the residence areas. Employees violating these regulations are subject to disciplinary action, including termination.

Maintenance, alterations and repairs of the Emerson College facilities are performed by, or in the case of an outside contractor under the supervision of, the Facility Management Department.

The Building Maintenance Section is responsible for the structural, mechanical and electrical maintenance of all college buildings. Typical service provided by Building Maintenance which interacts with the Public Safety Department in providing safety and security to the college community includes:

- Electricity and Lighting
- Elevators
- Custodial Services
- Doors and Locks
- Heat
- Window and Door Glass

Most maintenance is performed periodically and does not have to be requested. However, whenever unpredictable failures occur they are reported to the Maintenance Service Provider (Ext. 8880). This is a 24-hour, seven-day-a-week system that ensures the request is logged and scheduled in a timely manner. If the request is of an urgent nature, it will be dispatched immediately. This service includes emergency situations as well as any maintenance work not normally scheduled.

All maintenance situations that are safety and security related are given the highest priority in scheduling.

ALCOHOL AND OTHER DRUGS POLICY

It is a goal of Emerson College to provide a safe, productive, and healthy environment in which students, faculty and staff can learn, work and grow from a wealth of different experiences. The College is determined to establish and maintain working, living, and learning conditions that are free from the negative effects of alcohol and other drug (AOD) abuse. With this in mind, the College encourages responsible decision-making regarding the use of legal drugs (alcohol, tobacco, pharmaceuticals, etc.). Emerson College does not condone the use of illegal drugs.

Emerson College recognizes that the misuse or abuse of any drug can be detrimental to the health, safety, learning and well-being of individuals as well as the Emerson Community. Therefore, the College offers substance abuse prevention programs for its members and will identify resources and provide assistance for students, faculty and staff who have or who develop problems with AODs.

Emerson College and the members of its community are responsible for observing and complying with Federal, Commonwealth, City and College laws and regulations regarding the use of AODs whenever they are on its U.S. or European campuses or taking part in its activities. Where the legal drinking age at our European campus may differ, Emerson College community members will be held to the legal drinking age laws of the host country. All other aspects of this Policy remain in effect at our European campus. In addition, students, faculty and staff are responsible for ensuring that their guests adhere to the Emerson College AOD policy and, when appropriate, will be held accountable for violations committed by their guests.

Students or student organizations who violate AOD government laws or campus regulations while on Emerson College owned or leased property or at off-campus, College-sponsored events are subject to a variety of sanctions which may include, but are not limited to, one or more of the following: written warnings; fines; required participation in AOD educational programs; community service; parental notification; loss of residence hall and College privileges; referral for substance abuse evaluation or treatment; housing, disciplinary, or College probation; suspension from housing or the College; dismissal from housing or the College; and prosecution by the appropriate federal, commonwealth and city authorities. Faculty and Staff who violate these laws or regulations while on Emerson College owned or leased property or at off campus, College-sponsored events are subject to a variety of sanctions which may include, but are not limited to, one or more of the following: written warnings; referral for substance abuse evaluation or treatment; on-the-job disciplinary actions; job suspension; dismissal from the College; and prosecution by the appropriate federal, commonwealth and city authorities.

A complete copy of the Emerson College Alcohol and Other Drug Policy, including specific College-wide regulations, can be obtained by students from the Office of the Dean of Students or by faculty/staff from the Office of Human Resources/Affirmative Action.

WELLNESS EDUCATION

The Division of Student Affairs offers student health and wellness programming on alcohol and other drug use and abuse, sexual assault and acquaintance rape, HIV and AIDS, sexually transmitted diseases, body image and eating disorders, as well as various other topics. Focusing on responsible decision-making, the Division seeks to increase education and awareness about these issues with the goal of reducing problems associated with them.

RAPE AND SEXUAL ASSAULT POLICY

Rape, acquaintance rape and sexual assault will not be tolerated by Emerson College. A student found responsible for a forcible or non-forcible sex offense following an on-campus disciplinary procedure is subject to suspension or dismissal from the college. In the Commonwealth of Massachusetts having sexual intercourse or unnatural sexual intercourse with a person against the will of that person by force or threat of bodily harm constitutes rape. If intercourse occurs with a person who is mentally incapacitated, unconscious, asleep or physically incapable of consenting due to the consumption of alcohol or other drugs, it is rape.

DEFINITIONS

Rape: Forced sexual intercourse without consent by the other person.

Acquaintance Rape: Rape by a casual acquaintance, friend, professor, date or girlfriend/boyfriend. Acquaintance rape is no less serious a crime than a rape which occurs between strangers.

Sexual Assault: Includes all forms of unlawful sexual acts and sexual conduct in addition to rape, i.e. forced anal intercourse (sodomy), forced oral sex, forced penetration of genital or anal openings by a foreign object, including a finger. Other non-penetration forms of sexual assault include: unlawful sexual contact and sexual harassment. Unlawful sexual contact is defined as the unwanted touching, directly or through clothing of an intimate part of another person such as a sexual organ, buttocks or breasts.

Person: Any member of the Emerson Community, including Students, Faculty, Staff and visitors.

ANY PERSON INVOLVED IN A SEXUAL ASSAULT SHOULD:

1. Go to a safe place and call the Emerson College Department of Public Safety or the local police. Either agency will help a person who has been sexually assaulted whether or not the person chooses to prosecute the assailant. Reporting a sexual assault to the police does not commit the person to further legal action.

2. Call a friend, family member or someone whom you trust and can talk with (e.g., Residence Life staff member, Health Clinic nurse, Counseling Center therapist, Human Resources staff member or other individual on the Emerson staff). It is important to tell someone.

3. Get medical attention immediately. Boston's Beth Israel Hospital, Brigham and Women's Hospital, the Boston Medical Center and Cambridge City Hospital are experienced and prepared to help sexual assault victims. A prompt medical examination will test for pregnancy and STDs, and can secure valuable evidence that can be used later, should a survivor of a sexual assault wish to have the assailant prosecuted. (Although you may want to, do not wash, change clothes or douche before going to the hospital).

4. Seek counseling. Regardless of whether a person reports the assault, it is often helpful to seek counseling for the traumatic experience the victim survived. Crisis intervention and counseling services provided by or through Emerson College are available to all Emerson students, faculty or staff regardless of where the assault may have occurred.

JUDICIAL PROCESS

If a sexually assaulted student wishes to have the assailant prosecuted, the police and the District Attorney's office will handle the legal proceedings without expense to the student.

If the perpetrator is a member of the campus community, the sexually assaulted student has the option to file a complaint through the College's disciplinary system. In a case of sexual assault brought before the College's disciplinary system, both the accuser and the accused are entitled to the same opportunities to have others present during the disciplinary hearing. Furthermore, both the accuser and accused shall be informed of the outcome of disciplinary proceedings regarding sexual assault.

A College representative will be available to the student throughout whatever judicial process the student selects.

If deemed appropriate and reasonably available, the College will work with a student who has been sexually assaulted, upon the student's request, to accommodate changes in academic and living arrangements.

CRIME PREVENTION PROGRAMS

In an effort to educate the Emerson Community to the safety and security realities that accompany life in a large city, the Department of Public Safety provides opportunities for all members of the community to learn what precautions are likely to help them from becoming victims of crime. Officers conduct workshops to provide awareness of the problem of crime. These programs are scheduled during orientation periods. New employees are briefed on crime prevention during their orientation.

The Committee for Awareness Programs at Emerson (CAPE) operates out of the office of Student Life, Division of Student Affairs and conducts regularly scheduled meeting and workshops on matters pertaining to Student Life, Health and Safety.

Programs on specific topics such as Sexual Assault or Crisis Intervention are always conducted in consultation with the campus medical and counseling personnel.

In the event the College does not have personnel with specific expertise on a given subject, arrangements are made to bring in experts from the outside to assist in the presentation.

A student escort service operates between the hours of 10:00 P.M. and 6:00 A.M., seven days a week, during the Fall and Spring academic sessions. This service provides on campus walking escorts to insure the safety and security of the community.

SEX OFFENDER REGISTRY AND ACCESS TO RELATED INFORMATION

The federal "Campus Sex Crimes Prevention Act" (P.L. 106-386, Sec 1601) (the "CSCPA") enacted on October 28, 2000, became effective on October 28, 2002. This law requires institutions of higher education to advise the members of their campus communities of the location where information may be obtained concerning individuals employed by, enrolled in, and/or serving at the institution, who are registered sex offenders. Under the provisions of the same law, individuals who are required to register with the appropriate State office as sex offenders must inform the State office in which they are registered whenever they enroll in, become employed by, or undertake a vocation at an institution of higher education. The CSCPA requires the State sex offender registry offices to notify an institution of higher education whenever a sex offender on its registry provides notice that he or she is enrolled in, employed by or has undertaken a vocation at that institution and to provide information concerning that individual. The

CSCPA does not require institutions of higher education to request information from State sex offender registries.

At Emerson College, all publicly available information received from State sex offender registry offices will be maintained by The Department of Public Safety. Any member of the public who is at least 18 years of age or older may request sex offender information. The information will be provided to any person who is seeking the information for his/her own protection or for the protection of a child under the age of 18 or for the protection of another person whom the requesting person has responsibility, care, or custody. Information concerning an individual enrolled in, employed by or undertaking a vocation at Emerson College, who is required to register as a sex offender, may be obtained by appearing in person at the Public Safety Office at 80 Boylston Street and asking to review the registered sex offender log.

Additional information about persons required to register as sex offenders and how to obtain information concerning such persons may be obtained from the Massachusetts Sex Offender Registry Board, which may be contacted as follows: PO Box 4547 Salem, MA 01970; 800 - 93 MEGAN; www.state.ma.us/sorb/ or from the Boston Police Department. Information from the Sex offender Registry Board is available on those sex offenders who have been finally classified by the Board as Level 2 (Moderate Risk) or Level 3 (High Risk) offenders at www.mass.gov/sorb.

Persons seeking sex offender registry information should be aware that there are criminal penalties for use of sex offender registry information to commit a crime or to engage in illegal discrimination or harassment of an offender.

STATISTICS

The “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act” (20 U.S.C. Section 1092) requires that crime statistics concerning the occurrence of crime be published for the most recent calendar year, and during the two preceding calendar years for which data are available in the following categories:

- A. on-campus;
- B. in or on a non-campus building or property;
- C. on public property;
- D. in dormitories or other residential facilities for students on campus.

This mandate requires that statistics for the following crimes be reported:

- * murder/non-negligent Manslaughter
- * forcible sex offenses (including forcible rape)
- * non-forcible sex offenses
- * robbery
- * aggravated assault
- * burglary
- * motor vehicle theft
- * arson
- * negligent manslaughter
- * arrests or disciplinary actions/judicial referrals for liquor law violations, drug-related violations and weapons possession.

Additionally, there is a requirement to publish statistics relative to the occurrence of the above listed crimes and other crimes involving bodily injury to any person in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victims that are reported to campus security authorities or local police agencies, which data shall be collected and reported according to category of prejudice. (Hate Manifested Crimes.)

Statistics included in this report are taken from the Emerson College Incident Report Files. Additionally, information that is necessary to complete this report is received from the Boston Police Office of Research and Evaluation and the Massachusetts Bay Transportation Authority (MBTA) Police Office of the Crime and Statistical Analyst.

CRIMINAL OFFENSES - ON CAMPUS

The term "On Campus" means:

- I Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
- II Any building or property that is within or reasonably contiguous to the area identified in paragraph I of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

	2006	2007	2008
A. Murder and non-negligent Manslaughter . . .	0	0	0
B. Negligent Manslaughter	0	0	0
C. Forcible Sex Offenses	0	2	0
D. Non-forcible Sex Offenses	0	0	0
E. Robbery	0	0	0
F. Aggravated Assault	1	2	0
G. Burglary	9	16	10
H. Motor Vehicle Theft	0	0	0
I. Arson	0	0	0

ARRESTS

A. Liquor Law Violations	0	0	0
B. Drug Law Violations	1	0	0
C. Illegal Weapons Possession	0	0	0

REFERRALS - CAMPUS DISCIPLINARY ACTION

A. Liquor Law Violations	235	268	348
B. Drug Law Violations	53	61	52
C. Illegal Weapons Possession	0	1	1

No incidents involving Hate Manifested Crimes as defined on page 7 of this report were reported to the Emerson College Department of Public Safety.

CRIMINAL OFFENSES IN OR ON A NON-CAMPUS BUILDING OR PROPERTY

The term “non-campus building or property” means:

- I Any building or property owned or controlled by a student organization that is officially recognized by the institution. **(Emerson College does not have any recognized student organizations which have off-campus locations or housing facilities.)**
- II Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. **(Presently Emerson College contracts for student housing with the Double Tree Hotel, Boston, Downtown, Rotch Field.)**

	2006	2007	2008
A. Murder and Non-negligent Manslaughter . . .	0	0	0
B. Negligent Manslaughter	0	0	0
C. Forcible Sex Offenses	0	0	0
D. Non-forcible Sex Offenses	0	0	0
E. Robbery	0	0	0
F. Aggravated Assault	0	0	1
G. Burglary	0	0	0
H. Motor Vehicle Theft	0	0	0
I. Arson	0	0	0

ARRESTS

A. Liquor Law Violations	0	0	0
B. Drug Law Violations	0	0	0
C. Illegal Weapons Possession	0	0	0

REFERRALS - CAMPUS DISCIPLINARY ACTION

A. Liquor Law Violations	2	*19	37
B. Drug Law Violations	1	9	28
C. Illegal Weapons Possession	0	0	0

No incidents involving Hate Manifested Crimes as defined on page 7 of this report were reported to the Emerson College Department of Public Safety.

**The increase in liquor and drug law violations are due to a greater population of Emerson College students residing in college leased non-campus buildings.*

*CRIMINAL OFFENSES - IN DORMITORIES
OR OTHER RESIDENTIAL FACILITIES
FOR STUDENTS ON CAMPUS*

Note: The statistics for this category are also reported in the On Campus statistics.

	2006	2007	2008
A. Murder and Non-negligent Manslaughter . . .	0	0	0
B. Negligent Manslaughter	0	0	0
C. Forcible Sex Offenses	0	2	0
D. Non-forcible Sex Offenses	0	0	0
E. Robbery	0	0	0
F. Aggravated Assault	0	1	0
G. Burglary	5	7	5
H. Motor Vehicle Theft	0	0	0
I. Arson	0	0	0

ARRESTS

A. Liquor Law Violations	0	0	0
B. Drug Law Violations	0	0	0
C. Illegal Weapons Possession	0	0	0

REFERRALS - CAMPUS DISCIPLINARY ACTION

A. Liquor Law Violations	235	268	348
B. Drug Law Violations	53	61	52
C. Illegal Weapons Possession	0	1	0

No incidents involving Hate Manifested Crimes as defined on page 7 of this report were reported to the Emerson College Department of Public Safety.

CRIMINAL OFFENSES ON PUBLIC PROPERTY

The term “public property” means all public property including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

	2006	2007	2008
A. Murder and Non-negligent Manslaughter . . .	0	1	0
B. Negligent Manslaughter	0	0	0
C. Forcible Sex Offenses	2	3	4
D. Non-forcible Sex Offenses	0	0	0
E. Robbery	25	84	60
F. Aggravated Assault	55	61	64
G. Burglary	0	0	0
H. Motor Vehicle Theft	22	25	30
I. Arson	0	0	0

ARRESTS

A. Liquor Law Violations	4	1	3
B. Drug Law Violations	171	409	228
C. Illegal Weapons Possession	8	3	2

REFERRALS - CAMPUS DISCIPLINARY ACTION

A. Liquor Law Violations	0	0	0
B. Drug Law Violations	0	0	0
C. Illegal Weapons Possession	0	0	0

The Clery Act requires Emerson College to report crimes that occur on public property adjacent to its campus. Formerly, the College was required to include in its public property statistics incidents that occurred on the Boston Common and at the Boylston Street Green Line subway station. While we are no longer required to include this data in our annual report to the US Department of Education, the College continues to share this information with the public. These statistics are for the calendar year 2008.

Robbery - 5

Aggravated Assault - 3

Drug Law Arrests - 92

Illegal Weapons Possession Arrests - 1

No incidents involving Hate Manifested Crimes as defined on page 7 of this report were reported to the Emerson College Department of Public Safety.