



EMERSON COLLEGE

BRINGING INNOVATION TO
COMMUNICATION AND THE ARTS

2009-2010 Student Employment Payroll Schedule

Summer 2009

Pay Period	Pay Period	Students Complete Timesheet	Supervisors Complete Timesheet	Pay Day
Begins Monday	Ends Sunday	by 10 am Monday	by Noon Monday	Friday
June 22	July 5	July 6	July 6	July 10
July 6	July 19	July 20	July 20	July 24
July 20	Aug 2	Aug 3	Aug 3	Aug 7
Aug 3	Aug 16	Aug 17	Aug 17	Aug 21
Aug 17	Aug 30	Aug 31	Aug 31	Sept 4

Fall 2009

Pay Period	Pay Period	Timesheet Completed	Timesheet Completed by	Pay Day
Begins Monday	Ends Sunday	by 10 am Monday	Noon Monday	Friday
Aug 31	Sep 13	Sept 14	Sept 14	Sept 18
Sep 14	Sep 27	Sep 28	Sep 28	Oct 2
Sep 28	Oct 11	Oct 12	Oct 12	Oct 16
Oct 12	Oct 25	Oct 26	Oct 26	Oct 30
Oct 26	Nov 8	Nov 9	Nov 9	Nov 13
Nov 9	Nov 22	Nov 19*	Nov 19*	Nov 25*
Nov 23	Dec 6	Dec 7	Dec 7	Dec 11
Dec 7	Dec 20	Dec 18**	Dec 18**	Dec 24**
Dec 21	Jan 3	Jan 4	Jan 4	Jan 8

Spring 2010

Pay Period	Pay Period	Timesheet Completed	Timesheet Completed by	Pay Day
Begins Monday	Ends Sunday	by 10 am Monday	Noon Monday	Friday
Jan 4	Jan 17	Jan 18	Jan 18	Jan 22
Jan 18	Jan 31	Feb 1	Feb 1	Feb 5
Feb 1	Feb 14	Feb 15	Feb 15	Feb 19
Feb 15	Feb 28	Mar 1	Mar 1	Mar 5
Mar 1	Mar 14	Mar 15	Mar 15	Mar 19
Mar 15	Mar 28	Mar 29	Mar 29	Apr 2
Mar 29	Apr 11	Apr 12	Apr 12	Apr 16
Apr 12	Apr 25	Apr 26	Apr 26	Apr 30
Apr 26	May 9	May 10	May 10	May 14
May 10	May 23	May 24	May 24	May 28

*Nov. 19th is a Thursday. Students are asked to project hours for this time period. Students will be paid on Wednesday, November 25th.

**Dec. 18th is a Friday. Students are asked to project hours for this time period. Students will be paid on Thursday, December 24th.