



Library Committee Meeting Minutes

Tuesday, April 4, 2006, 1-2 p.m.

Present: Christin Walth, Sarah Hickler, Maurice Methot, Stephen Hiltz, Douglas Whynott, Mickey Zemon, Bob Fleming, Maureen Tripp, Erica Schattle (minutes)

Old Business

1. Review Minutes of March Meeting

Many thanks to the faculty members who attended the Chocolates and Chat event.

2. Access to a Medical Library

Postponed as CSD representative was not present.

3. Access to FMG On Demand Streaming Video

FMG trial ends on 4/5/2006. Current access via www.fmgondemand.com with username maureen_trip@emerson.edu and password juliankit. Faculty members may also set up individual trials to preview titles. If there are individual titles that you or other faculty members would like to license for the 2006-7 academic year, please email Maureen Tripp (Maureen_Tripp@emerson.edu). Requests will be accepted and purchased through July.

4. Media Services Assessment Survey and Late Returns

The Media Services Center is conducting an assessment survey throughout April. Problem of late DVD and VHS returns from faculty discussed. When a faculty member has overdue items, s/he will be notified and asked to return the item or his or her account will be frozen. Once an item is 10 days overdue, the faculty member will not be allowed to check out any additional materials from the Media Services Center until s/he returns all overdue items. Faculty will be informed of this new policy, which will also be posted on the Media Services website.

5. LPs now in CD Format

A list of 51 titles was distributed. These titles can be viewed in the Library Catalog (<http://www.emerson.edu/library/java/flo.html>) by searching for the keyword phrase "ecl preservation copy."

New Business

1. Comedy Archives Presentation

Bob Fleming, Assistant Director for Access Services and Archives, presented information about the College Archives and the American Comedy Archives. A video featuring excerpts from oral history interviews was shown. Faculty member are encouraged to contact Bob to view materials from the collection or to develop ways to use this collection in the curriculum. More information about American Comedy Archives is available at <http://www.emerson.edu/comedy>.

2. Committee Membership 2006-2007

Attending members who are eligible to serve on the Library Committee next year were invited to serve. This includes Maurice Methot, Stephen Hiltz, and Douglas Whynott.